



Submission of Annual Financial Statements

As you are aware, the time to submit your annual audited financial statements is quickly approaching.

Although HUD is initiating some proactive measures to facilitate a smooth submission process you, as property owners/management agents, must do your part in order for the initiatives to be successful. Because some owners/management agents have not kept their users, coordinators, or passwords up-to-date, system access is always a significant factor just before submission.

It is strongly encouraged that you check your system access capability/passwords well in advance of submission (i.e., during the month of February) so that any issues can be worked out in a timely manner. If you encounter any problems, please contact the Technical Assistance Center (TAC) at the following telephone number: 888-245-4860.

Thank you for your cooperation.